

AGENDA

Meeting: Environment Select Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Tuesday 7 June 2016
Time: 10.30 am

Please direct any enquiries on this Agenda to Natalie Heritage, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718062 or email natalie.heritage@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

The membership is subject to confirmation at Annual Council on 10 May and any changes will be reported at the meeting

Membership:

Cllr Rosemary Brown	Cllr Jacqui Lay
Cllr Brian Dalton	Cllr Magnus Macdonald
Cllr Dennis Drewett	Cllr Alan MacRae
Cllr Peter Edge (Vice Chairman)	Cllr James Sheppard
Cllr Peter Evans	Cllr Tony Trotman
Cllr Jose Green	Cllr Bridget Wayman

Substitutes:

Cllr Trevor Carbin	Cllr Howard Marshall
Cllr Terry Chivers	Cllr Linda Packard
Cllr Tony Deane	Cllr Ricky Rogers
Cllr Nick Fogg MBE	Cllr Ian Tomes
Cllr Mike Hewitt	Cllr Ian West
Cllr George Jeans	Cllr Philip Whalley
Cllr Bob Jones MBE	

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If you have any queries please contact Democratic Services using the contact details above.

AGENDA

PART I

Items to be considered while the meeting is open to the public

1 **Election of a Chairman**

To elect a Chairman for the Committee for the forthcoming municipal year.

2 **Election of a Vice-Chairman**

To elect a Vice-Chairman for the Committee for the forthcoming municipal year.

3 **Changes of Membership**

For the Committee to note the following changes to membership following the meeting of Council on 10 May 2016:

Cllr Macrae has replaced Cllr Whalley as a member.

Cllr Brown has replaced Cllr Packard as a member.

Cllr Whalley has replaced Cllr Cuthbert as a substitute member.

Cllr Packard has been appointed as a substitute member.

4 **Apologies**

To receive any apologies or substitutions for the meeting.

5 **Minutes of the Previous Meeting** (*Pages 7 - 28*)

To approve and sign the minutes of the Environment Select Committee meeting held on 12 April 2016.

6 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

7 **Chairman's Announcements**

To receive the following announcements through the Chairman:

- **Litter Picking** – a verbal announcement to be provided

- **Waste Storage and Collection: Guidance for Developers (SPDs)** – a verbal announcement to be provided
- **Update on Mobilisation of Future Waste Management and Collection Services** – a verbal announcement to be provided

8 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so **at least 10 minutes prior to the meeting**. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director), no later than **5pm on Friday 27 May 2016**, in order to be guaranteed a written response prior to the meeting. Any question received between the above deadline, and no later than 5pm two clear working days before the meeting, may only receive a verbal response at the meeting.

Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

9 **Budget 2016/17 (Pages 29 - 42)**

For the Committee to bear in mind the budget for the areas within its remit and prepare questions for the service area(s) if required:

- Housing Services
- Leisure
- Economy and Planning
- Highways
- Transport
- Car Parking
- Waste
- Environment Services
- Communities, Area Boards and Health & Wellbeing Centres
- Libraries, Heritage & Arts
- Strategic Asset & Facilities Management

10 **Executive Response to the Resident Engagement Task Group's Final Report** *(Pages 43 - 50)*

Following a briefing note received by the Environment Select Committee on 1 September 2015 regarding changes to the council's approach to resident participation and scrutiny arrangements, the Committee established the Resident Engagement Task Group.

The final report of the Task Group was heard at 12 April meeting and the minute for the item can be accessed under item 5 of this agenda. Following the receipt of the Task Group's final report, a report is included which presents the response from the Cabinet Member for Housing, Leisure, Libraries and Flooding.

11 **Update on Gypsy and Traveller Plan** *(Pages 51 - 58)*

To receive an update on the Gypsy and Traveller Plan including:

- Work undertaken to date;
- Current situation;
- Planned future work.

12 **Review of complaints, compliments and comments** *(Pages 59 - 72)*

As part of its democratic function, Wiltshire Council encourages constituents to provide feedback on the services that it provides throughout the County.

A report on complaints made to the Council on the areas under the Committee's remit in 2015/16, (most notably the departments of Transport, Environment, Leisure, Economic Development, Planning and Housing) is attached with the agenda.

The Committee is invited to identify any trends or reoccurring issues that it may wish the respective service areas to provide further information on.

13 **Public Transport Review** *(Pages 73 - 136)*

Wiltshire Council has been reviewing its Local Transport Plan (LTP) Public Transport Strategy and service delivery (Wiltshire Council supported bus services). The review needed to be undertaken because of growing pressures on the Council's budgets.

The Public Transport Review was part of a wider review of all areas of Wiltshire Council's passenger transport remit (except rail and taxis). The wider review included re-examining policy and spending in home-to-school and college transport, Special Educational Needs and Disabilities (SEND), and social care client transport.

A pre-consultation exercise was undertaken during July and August 2015 to provide key stakeholders and partners (e.g. town councils and bus operators) with an opportunity to shape the scope of the review.

A report on the Public Transport Review will be received by the Committee presenting the outcome of the consultation which took place between 7 January and 11 April 2016.

14 **Task Group Update** (*Pages 137 - 140*)

Written updates on Environment Select Committee Task Group activity are attached, further verbal updates may be provided at the meeting by the Chairman of Task Groups.

The Committee is requested to note the Task Group updates and consider any recommendations arising.

15 **Forward Work Programme** (*Pages 141 - 148*)

To note and receive updates on the progress of items on the forward work programme.

Under the revised Overview and Scrutiny (OS) arrangements there is now a single OS work programme controlled by the OS Management Committee, linked to priorities in the Business Plan.

Therefore it should be noted that, whilst any matters added by Members are welcome, they will be referred to the OS Management Committee for approval before formal inclusion in the work programme for the Environment Select Committee.

A copy of the Overview and Scrutiny Forward Work Programme for the Environment Select Committee is attached for reference.

16 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 **Date of Next Meeting**

To confirm the date of the next scheduled meeting as 30 August 2016.